Jabra

Speak 710

Jabra GN

User manual

GN Making Life Sound Better

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Designed and engineered in Denmark

Made in China

MODEL: PHS040W / END040W

Declaration of Conformity can be found on
www.jabra.com/CP/US/declarations-of-conformity

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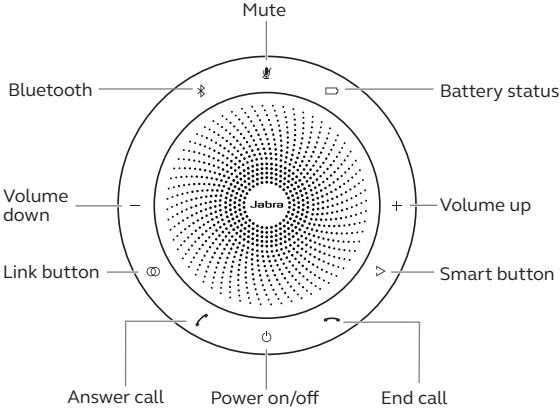
1. Welcome

Thank you for using the Jabra Speak 710. We hope you will enjoy it!

Jabra Speak 710 features

- Immersive sound for calls and music
- Intuitive plug and play connectivity - connect to laptop, smartphone and tablet via USB or Bluetooth®
- Lightweight design, protective travel pouch, and 15 hours of battery life
- Flexible and scalable for small and large meetings
- Interact with your voice assistant with the one touch Smart button
- Certified for Avaya, Cisco and Skype for Business for a plug-and-play experience

2. Overview



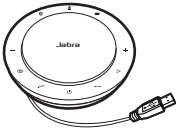

USB cable

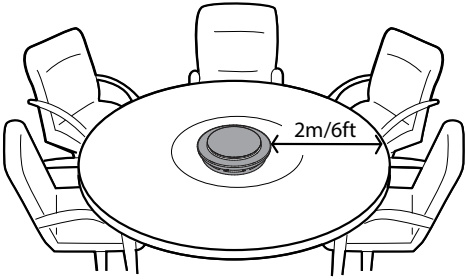
Table stand

Jabra Link 370

3. Where to position

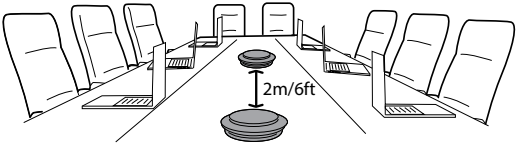
3.1 Small meeting room

Position the speakerphone in the center of the table, up to 2m/6ft from each participant. A single Jabra Speak 710 is ideal for up to 6 people.

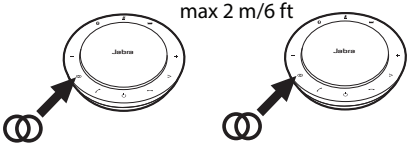


3.2 Large meeting room

For large meetings of up to 12 people in a single room, position two Jabra Speak 710's at either end of the table to ensure all participants in the meeting be heard clearly.

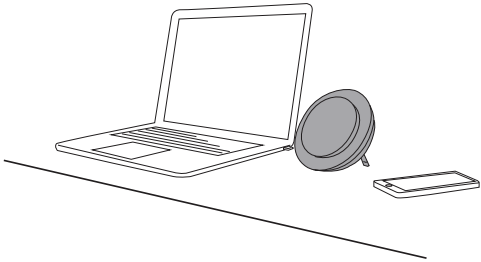


To temporarily link the audio between two Jabra Speak 710's, press the **Link** button on both speakerphones when they are within 2m/6ft.



3.3 Desk

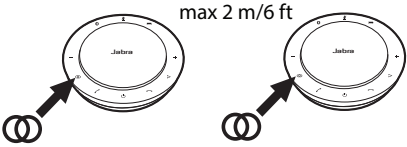
When using the Jabra Speak 710 at your desk it is recommended to put the speakerphone into an upright position using the table stand. This will better direct the audio towards you.



3.4 Stereo media

If you are presenting or viewing stereo multimedia, two Jabra Speak 710's can be positioned on either side of a projector or display for automatic stereo sound.

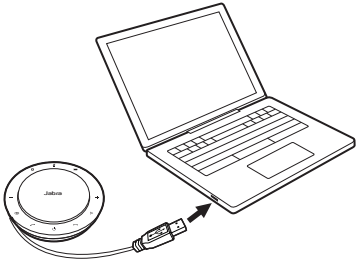
To temporarily link the audio between two Jabra Speak 710's, press the **Link** button on both speakerphones when they are within 2m/6ft.



4. How to charge

4.1 USB charging

Plug the Jabra Speak 710 into a USB power source using the attached USB cable. The Jabra Speak 710 battery lasts for up to 15 hours of talk time and takes approx. 3 hours to fully charge.



4.2 Automatic power off

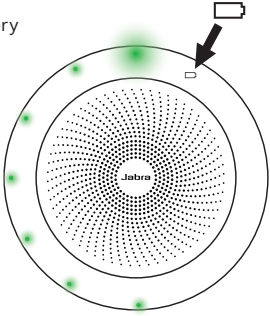
To preserve battery while unplugged, the Jabra Speak 710 will automatically power off when it has not been connected to a bluetooth device for 15 minutes.

If connected to a bluetooth device and unplugged, it will automatically power off after 8 hours.

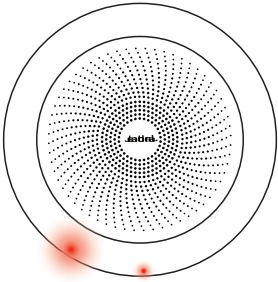
4.3 Battery status

To view the current battery status, press the **Battery status** button. The LEDs around the edge of the Jabra Speak 710 will light up to indicate the current battery status.

Medium battery



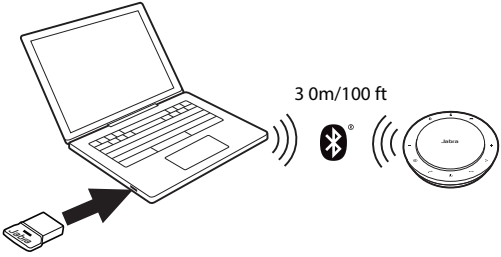
Low battery



5. How to connect

5.1 Connect to PC (Bluetooth)

Plug the Jabra Link 370 into a USB port on your PC. The Jabra Speak 710 and the Jabra Link 370 are pre-paired and ready to use out of the box. The bluetooth range is 30m.

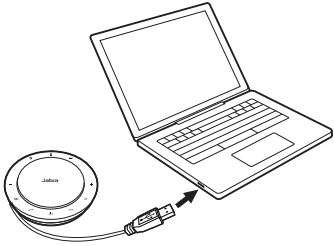


For the Jabra Speak 710 to work correctly you may need to set the Jabra Link 370 as the playback device in your operating system's audio settings.

To manually pair the Jabra Speak 710 with the Jabra Link 370, please use Jabra Direct.

5.2 Connect to PC (USB cable)

Plug the Jabra Speak 710 into a USB port on your PC. You may need to set the Jabra Speak 710 as the playback device in your operating system's audio settings.

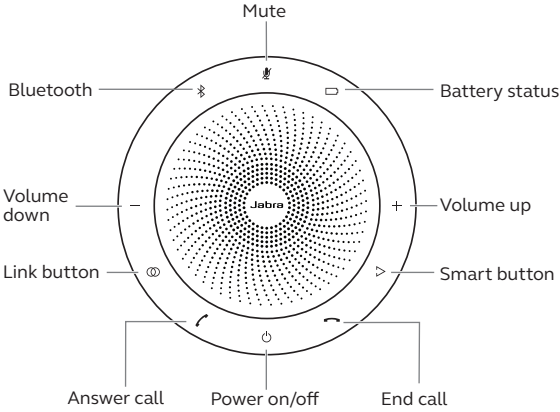


5.3 Connect to smartphone

Hold the **Bluetooth** button for 2 seconds and follow the voice-guided instructions to pair to your smartphone. The bluetooth range is 10m.

To disconnect or reconnect, press the **Bluetooth** button again.

6. How to use



6.1 Button visibility

The buttons are backlit and only visible when the speakerphone is powered on. After 1 minute of inactivity the buttons will fade, and can be reactivated by tapping the area where the buttons are located.

The **Smart** button, **Link** button, and **Mute** button will only be visible under certain conditions (e.g. the **Link** button is only visible when the Jabra Speak 710 is in close promixity to another Jabra Speak 710).

6.2 Typical use

	WHAT	HOW
	Power on or off	Hold (1 sec) the **Power** button
	Answer call	Press the **Answer call** button
	End or reject call	Press the **End call** button
	Turn on/off voice guidance	Hold (8 secs) the **End call** button
— / +	Volume up/ down	Press (or hold) the **Volume up** or **Volume down** button
	Mute/unmute microphone	Press the **Mute** button
	Battery status	Press the **Battery status** button
	Connect Bluetooth device	Press the **Bluetooth status** button

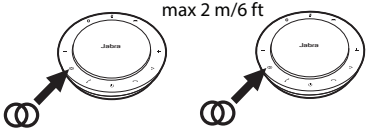
	WHAT	HOW
	Link two Jabra Speak 710's	Press the **Link** button (only visible when within 2m/6ft range of another Jabra Speak 710)
	Voice assistant (Smartphones)	Press the **Smart** button (only visible when connected to a smartphone)
	Speed dial (off by default)	Press the **Smart** button (use Jabra Direct to enable speed dial)

6.3 Multiple call handling

	WHAT	HOW
	Put current call on hold and answer incoming call	Press the **Answer call** button
	Switch between held call and active call	Press the **Answer call** button
	Reject incoming call, and continue current call	Press the **End call** button

6.4 Link button

To temporarily link the audio between two Jabra Speak 710's, press the **Link** button on both speakerphones when they are within 2m/6ft. The **Link** button will only be visible when two Jabra Speak 710's are within 2m/6ft.

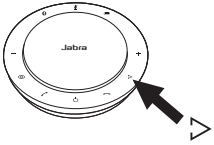


To unlink the speakerphones, press the **Link** button on one of the speakerphones.

NOTE If two bluetooth devices are connected to the Jabra Speak 710, the last connected Bluetooth device will be replaced by the temporary link.

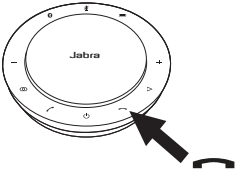
6.5 Smart button

By default, the **Smart** button will activate your smartphone's voice assistant (Siri®, Google Now™, Cortana™). However, if you would prefer the **Smart** button to instead speed dial a phone number on your Smartphone or PC, this can be configured using Jabra Direct.



6.6 Voice guidance

The voice guidance can be turned on or off by holding the **End call** button for 8 seconds.



6.7 Shared use

If the Jabra Speak 710 is to be shared by many users, it is recommended to enable Shared use in Jabra Direct. When Shared use is enabled, the speakerphone will not automatically connect to a previously connected Smartphone or Jabra Link 370.

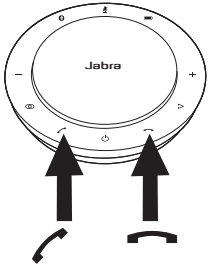
To connect to a smartphone or Jabra Link 370, press the **Bluetooth** button on the speakerphone and follow the voice-guided instructions.

NOTE When Shared mode is enabled, you will need to re-pair to your smartphone or Jabra Link 370.

6.8 Factory reset

Resetting the Jabra Speak 710 clears the list of paired Bluetooth devices and also clears all personalized settings. After a factory reset, it is necessary to re-pair the Jabra Speak 710 to your Bluetooth devices or Jabra Link 370.

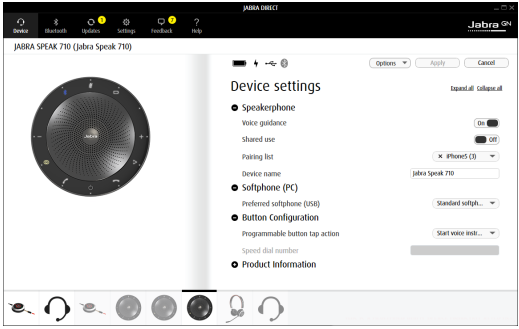
To factory reset, hold the **Answer call** button and the **End call** button for 8 seconds until 'Factory reset' is announced by the speakerphone.



7. Software

7.1 Jabra Direct

Jabra Direct is PC software designed to support, manage and enable optimal functionality for Jabra devices.



Download the latest version from jabra.com/direct

7.2 Update firmware

Firmware updates improve performance or add new functionality to Jabra devices.

1. Connect the Jabra Speak 710 to a PC using the USB cable or Jabra Link 370.
2. Install Jabra Direct on your PC.
3. Use Jabra Direct to check for the latest firmware updates.

8. Support

8.1 FAQ and technical specifications

View the FAQ, certifications, and technical specifications at jabra.com/speak710

8.2 How to care for your Jabra device

- The Jabra Speak 710 is for indoor use only.
- Avoid storage at extreme temperatures (above 65°C/149°F or below -40°C/-40°F).
- Do not expose the Jabra Speak 710 to rain or other liquids.
- Do not cover the Jabra Speak 710 with stickers or labels.

www.jabra.com/speak710

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